



Mount Baker Square Dance Council

Expense Voucher

Date _____

Name

Address

City State Zip

Office/Committee

Mail form to:

Brooks Bennett
21110 46th Ave SE
Bothell, WA 98021
Phone: (206) 914-4632
E-mail: brooksbenett79@gmail.com

EXPENSE ITEM	BUDGETED FOR	AMOUNT
		\$
TOTAL		

Instructions:

- List items to be reimbursed. Identify the category/item in which this expense was budgeted.
- Attach itemized vendor bills and/or receipts for all listed items.
- Send completed form and attachment to the address listed above.

TREASURER'S RECORD

Date Paid	Payment authorized by:
Check #:	President
Account:	Recording Secretary